

Warren County, Tennessee
Request for Proposals
Planned Preventative Maintenance Strategy Program – HVAC Units Only – Selected County Buildings

Warren County, Tennessee Government will receive Proposals for a Planned Preventative Maintenance Strategy Program – HVAC Units Only – for Selected County Buildings up to but no later than 10:00 A.M. CT on Tuesday, March 31, 2015. There will be a **MANDATORY PRE-BID CONFERENCE** held on Wednesday, March 18, 2015 at 9:00 A.M. CT beginning at the Warren County Administrative Office Building, Finance Department Conference Room, 201 Locust Street, McMinnville, TN 37110 to discuss specifications and scope of work for the proposal. All buildings to be included under the HVAC Planned Preventative Maintenance Strategy Program are identified below and will be visited during the pre-bid meeting for clarification of bid specifications and scope of work. Bidders must attend the mandatory pre-bid meeting in order to be eligible to submit a bid for consideration.

The county buildings to be included under the HVAC Planned Preventative Maintenance Strategy Program are as follows:

Warren County Administrative Office Building, 201 Locust Street, McMinnville, TN
Warren County Jail, 108 Security Circle, McMinnville, TN
Warren County Health Department, 1401 Sparta Street, McMinnville, TN
Warren County Courthouse, 111 S. Court Square, McMinnville, TN

All proposals must be sealed in envelopes and addressed to:

Linda G. Hillis, Warren County Finance Director
201 Locust Street, Suite 2
McMinnville, TN 37110

All proposals must be plainly marked: “HVAC Preventative Maintenance Program” on both the sealed envelope and the outside of the shipping package, if used. **No faxed or e-mail proposals will be accepted.**

For more information regarding bids, please contact Mr. Greg Bowdoin, Warren County Maintenance Director, at (931) 474-2557 or Linda G. Hillis, Warren County Finance Director, at (931) 473-2381.

Warren County reserves the right to accept or reject any and/or all proposals received, to accept or reject any item thereon, to waive any informalities in bidding, and/or to abandon or postpone this project without any obligation to bidders. Proposals received after the deadline will remain unopened and/or returned.

NOTICE

Pursuant to T.C.A. § 50-9-114, Warren County, Tennessee has adopted a Drug and Alcohol Testing Program and is required to include this information in our bid specifications. Warren County, Tennessee requires Alcohol and Controlled Substances testing for Safety-Sensitive Positions as required by the Federal Omnibus Transportation Employee Act of 1991 and related United States Department of Transportation rules and regulations set forth in 49 CFR Federal Regulations Parts 40 and 382.

BIDDERS MUST SUBMIT AN AFFIDAVIT THAT THE BIDDER OPERATES A DRUG AND ALCOHOL TESTING PROGRAM WITH REQUIREMENTS AT LEAST AS STRINGENT AS THAT OF THE PROGRAM OPERATED BY WARREN COUNTY, TENNESSEE.

PUBLIC NOTICE
TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”